



**Form-XIV**  
**(see Rule 76)**  
**Employment Card**

Name & Address of Contractor:

G4S Secure Solutions India Private Limited  
49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi -  
110055

Name and address of establishment in / under which  
contract is carried on :

HT MEDIA LTD  
1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE, KASTURBA  
GANDHI MARG,, NEW DELHI

Nature and Location of work:

Security & Services 1st FLOOR, 18/20, HINDUSTAN TIMES  
HOUSE, KASTURBA GANDHI MARG,, NEW DELHI

Name and address of Principal Employer :

HT MEDIA LTD

|   |  |                 |
|---|--|-----------------|
| 1 | Name of the workman and address                              | PRAMOD KR AKELA |
| 2 | S.No. in the register of workman employed                    |                 |
| 3 | Nature of employment / designation                           | HEAD GUARD      |
| 4 | Wages rate (with particularly of unit in case of piece work) | 16264.00        |
| 5 | Wage period  | Monthly         |
| 6 | Tenure of Employment   | 17-07-1997      |
| 7 | Remarks  |                 |

Signature of the Contractor





**Form-XIV**  
**(see Rule 76)**  
**Employment Card**

Name & Address of Contractor:

G4S Secure Solutions India Private Limited  
49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi -  
110055

Name and address of establishment in / under which  
contract is carried on :

HT MEDIA LTD  
1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE, KASTURBA  
GANDHI MARG,, NEW DELHI

Nature and Location of work:

Security & Services 1st FLOOR, 18/20, HINDUSTAN TIMES  
HOUSE, KASTURBA GANDHI MARG,, NEW DELHI

Name and address of Principal Employer :

HT MEDIA LTD

|   |  |             |
|---|--|-------------|
| 1 | Name of the workman and address                              | SOBAN SINGH |
| 2 | S.No. in the register of workman employed                    |             |
| 3 | Nature of employment / designation                           | HEAD GUARD  |
| 4 | Wages rate (with particularly of unit in case of piece work) | 16264.00    |
| 5 | Wage period  | Monthly     |
| 6 | Tenure of Employment   | 17-02-1998  |
| 7 | Remarks  |             |

Signature of the Contractor





**Form-XIV**  
**(see Rule 76)**  
**Employment Card**

Name & Address of Contractor:

G4S Secure Solutions India Private Limited  
49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi -  
110055

Name and address of establishment in / under which  
contract is carried on :

HT MEDIA LTD  
1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE, KASTURBA  
GANDHI MARG,, NEW DELHI

Nature and Location of work:

Security & Services 1st FLOOR, 18/20, HINDUSTAN TIMES  
HOUSE, KASTURBA GANDHI MARG,, NEW DELHI

Name and address of Principal Employer :

HT MEDIA LTD

|   |  |              |
|---|--|--------------|
| 1 | Name of the workman and address                              | UMESH THAKUR |
| 2 | S.No. in the register of workman employed                    |              |
| 3 | Nature of employment / designation                           | SUPERVISOR   |
| 4 | Wages rate (with particularly of unit in case of piece work) | 19573.00     |
| 5 | Wage period  | Monthly      |
| 6 | Tenure of Employment   | 04-04-2015   |
| 7 | Remarks  |              |

Signature of the Contractor





**MUSTER ROLL**  
**Rule 78(1)(a)(i)**  
**Form XVI**

**Name & Address of Contractor :** G4S SECURE SOLUTIONS (INDIA) PVT.LTD., 49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi-110055

**Nature and Location of Work :** Security Services, Watch/Ward 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI

**Name & Address of Establishment In/ under which contract is carried on :** HT MEDIA LTD 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI

**Name and Address of Principal employer :** HT MEDIA LTD 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI

**For the month of :** Apr, 2022

| Sl No. | Clock NO. | Name            | Father Name        | Gender | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | Present Days |   |
|--------|-----------|-----------------|--------------------|--------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|--------------|---|
| 1      | 14229     | PRAMOD KR AKELA | Chandeshwar Sharma | MALE   | P | P | A | P | P | P | W | P | P | A  | P  | P  | P  | W  | P  | P  | A  | P  | P  | P  | W  | P  | P  | A  | P  | P  | P  | W  | P  | P  | 22           |   |
| 2      | 16109     | SOBAN SINGH     | Bahadur Singh      | MALE   | A | P | P | A | A | A | A | A | P | P  | A  | A  | A  | A  | A  | P  | P  | A  | A  | A  | A  | A  | P  | P  | A  | A  | A  | A  | A  | A  | P            | 9 |
| 3      | 633486    | UMESH THAKUR    | SURESH THAKUR      | MALE   | P | A | P | P | P | W | P | P | A | P  | P  | P  | W  | P  | P  | A  | P  | P  | P  | W  | P  | P  | A  | P  | P  | P  | W  | P  | P  | A  | 21           |   |





**REGISTER OF WAGES**  
**Form XVII**  
**Rule 78(1)(a)(i)**

**Name & Address of Contractor :** G4S SECURE SOLUTIONS (INDIA) PVT.LTD., 49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi-110055

**Nature and Location of Work :** Security, Watch/Ward 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI

**Name & Address of Establishment In/ under which contract is carried on :** HT MEDIA LTD 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI

**Name and Address of Principal employer :** HT MEDIA LTD 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI

**For the month of :** Apr, 2022

| SNo. | Emp Code | Employee Name   | Designation | Attd (in days) | Monthly rate of wages/piece rate | BASIC | VDA | WA  | Arrear | Site Allow | Other Allow | OT/NFH | Total | PF   | ESI | LWF | VDD | GPAI | Other Ded | Total Ded | Net Amount Paid | Account No    | Bank Name                 | Signature     |
|------|----------|-----------------|-------------|----------------|----------------------------------|-------|-----|-----|--------|------------|-------------|--------|-------|------|-----|-----|-----|------|-----------|-----------|-----------------|---------------|---------------------------|---------------|
| 1    | 14229    | PRAMOD KR AKELA | HEAD GUARD  | 26             | 16164                            | 16164 | 0   | 100 | 0      | 0          | 8082        | 0      | 24346 | 1800 | 182 | 0   | 25  | 0    | 0         | 2007      | 22339           | '5398204222   | CITI BANK, DELHI          | Bank Transfer |
| 2    | 16109    | SOBAN SINGH     | HEAD GUARD  | 25             | 16164                            | 15542 | 0   | 96  | 0      | 0          | 3108        | 0      | 18747 | 1800 | 140 | 0   | 25  | 0    | 0         | 1965      | 16782           | '10341707358  | STATE BANK OF INDIA       | Bank Transfer |
| 3    | 633486   | UMESH THAKUR    | SUPERVISOR  | 25             | 19473                            | 18724 | 0   | 96  | 0      | 0          | 9362        | 0      | 28182 | 1800 | 211 | 0   | 25  | 0    | 0         | 2036      | 26146           | '100036286563 | INDUSIND Bank - New Delhi | Bank Transfer |





Form XXIII  
 Rule 78(1) (a)(iii)  
 Register of Overtime

**Name & Address of Contractor:**  
 G4S SECURE SOLUTIONS (INDIA) PVT.LTD., 49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi-110055 Security, Watch/Ward.

**Name & Address of Establishment In/ under which contract is carried on:**  
 HT MEDIA LTD  
 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI  
**Name and Address of Principal employer:**  
 HT MEDIA LTD  
**FOR THE MONTH OF**  
 Apr, 2022

| Sl.No   | Name of workman | Father/Husband Name | Sex | Designation/nature of employment | Dates on which overtime worked | Total overtime worked or production in case of piece-rated | Normal rates of wages | Overtime rate of wages | Overtime rate earnings | Date on which overtime wages paid | Remarks |
|---|-----------------|---------------------|-----|----------------------------------|--------------------------------|--|-----------------------|------------------------|------------------------|-----------------------------------|---------|
| 1   | 2               | 3                   | 4   | 5                                | 6                              | 7  | 8                     | 9                      | 10                     | 11                                | 12      |
| No OVER TIME paid to any employees in the current month Apr, 2022 |                 |                     |     |                                  |                                |  |                       |                        |                        |                                   |         |
|   |                 |                     |     |                                  |                                |  |                       |                        |                        |                                   |         |
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**FORM XIX**  
**See Rule 78(1) (b)**  
**Wage Slip**

**Name & Address of Contractor:**G4S Secure Solution ( India) Pvt.Ltd

**Name & Address of Establishment In/ under which contract is carried on:**HT MEDIA LTD

**Nature and Location of Work:**Security Services

**Name and Address of Principal employer:**HT MEDIA LTD 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE,KASTURBA GANDHI MARG,,NEW DELHI

**Month:**Apr, 2022

**Name of Workman:** PRAMOD KR AKELA

**Father Name:** Chandeshwar Sharma

**Designation:** HEAD GUARD

|    |   |          |
|----|---|----------|
| 1. | No. of Days Worked                                | 26       |
| 2. | No. of units worked in case of piece-rate workers | NIL      |
| 3. | Rate of daily wages/piece-rate                    | 626.00   |
| 4. | Amount of overtime wages                          | NIL      |
| 5. | Gross wages payable                               | 24346.00 |
| 6. | Deductions, if any                                | 2007.00  |
| 7. | Net amount of wages paid                          | 22339.00 |

Initials of the Contractor or his Representative





**FORM XIX**  
**See Rule 78(1) (b)**  
**Wage Slip**

**Name & Address of Contractor:**G4S Secure Solution ( India) Pvt.Ltd

**Name & Address of Establishment In/ under which contract is carried on:**HT MEDIA LTD

**Nature and Location of Work:**Security Services

**Name and Address of Principal employer:**HT MEDIA LTD 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE,KASTURBA GANDHI MARG,,NEW DELHI

**Month:**Apr, 2022

**Name of Workman:** SOBAN SINGH

**Father Name:** Bahadur Singh

**Designation:** HEAD GUARD

|    |   |          |
|----|---|----------|
| 1. | No. of Days Worked                                | 25       |
| 2. | No. of units worked in case of piece-rate workers | NIL      |
| 3. | Rate of daily wages/piece-rate                    | 626.00   |
| 4. | Amount of overtime wages                          | NIL      |
| 5. | Gross wages payable                               | 18747.00 |
| 6. | Deductions, if any                                | 1965.00  |
| 7. | Net amount of wages paid                          | 16782.00 |

Initials of the Contractor or his Representative







FORM XIX  
See Rule 78(1) (b)  
Wage Slip

Name & Address of Contractor:G4S Secure Solution ( India) Pvt.Ltd

Name & Address of Establishment In/ under which contract is carried on:HT MEDIA LTD

Nature and Location of Work:Security Services

Name and Address of Principal employer:HT MEDIA LTD 1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE,KASTURBA GANDHI MARG,,NEW DELHI

Month:Apr, 2022

Name of Workman: UMESH THAKUR

Father Name: SURESH THAKUR

Designation: SUPERVISOR

|    |   |          |
|----|---|----------|
| 1. | No. of Days Worked                                | 25       |
| 2. | No. of units worked in case of piece-rate workers | NIL      |
| 3. | Rate of daily wages/piece-rate                    | 753.00   |
| 4. | Amount of overtime wages                          | NIL      |
| 5. | Gross wages payable                               | 28182.00 |
| 6. | Deductions, if any                                | 2036.00  |
| 7. | Net amount of wages paid                          | 26146.00 |

Initials of the Contractor or his Representative





FORM XX ,See Rule- 78 (1) (a) (ii)  
REGISTER OF DEDUCTION FOR DAMAGE OR LOSS

**Name & Address of Contractor:**  
G4S SECURE SOLUTIONS (INDIA) PVT.LTD., 49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi-110055 Security, Watch/Ward.

**Name & Address of Establishment In/ under which contract is carried on:**  
HT MEDIA LTD  
1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI  
**Name and Address of Principal employer:**  
HT MEDIA LTD  
**FOR THE MONTH OF**  
Apr, 2022

| Sl.No  | Name of workman | Father/Husband Name | Nature of Employment/ Designation | Particulars of Damages or Loss | Date of Damage or Loss | Whether workman showed cause against deduction | Name of person in whose presence employees explanation was heard | Amount of deduction imposed | No. of Instalments | Date of First Instalments | Date of Last Instalments | Remarks |
|--|-----------------|---------------------|-----------------------------------|--------------------------------|------------------------|--|--|-----------------------------|--------------------|---------------------------|--------------------------|---------|
| 1  | 2               | 3                   | 4                                 | 5                              | 6                      | 7  | 8  | 9                           | 10                 | 11                        | 12                       | 13      |
| No deduction for damages & loss in the current month Apr, 2022 |                 |                     |                                   |                                |                        |  |  |                             |                    |                           |                          |         |
|  |                 |                     |                                   |                                |                        |  |  |                             |                    |                           |                          |         |
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FORM XXI  
Rule 78(1)a(ii)  
Register of Fines

**Name & Address of Contractor:**  
G4S SECURE SOLUTIONS (INDIA) PVT.LTD., 49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi-110055 Security, Watch/Ward.

**Name & Address of Establishment In/ under which contract is carried on:**  
HT MEDIA LTD  
1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI  
**Name and Address of Principal employer:**  
HT MEDIA LTD  
**FOR THE MONTH OF**  
Apr, 2022

| Sl.No  | Name of workman | Father/Husband Name | Designation/nature of employment | Act/Omission for which fine imposed | Date of offence | Whether workman showed cause against fine | Name of person in whose presence employee's explanation was heard | Wage periods and wages payable | Amount of fine imposed | Date on which fine realised | Remarks |
|--|-----------------|---------------------|----------------------------------|-------------------------------------|-----------------|---|---|--------------------------------|------------------------|-----------------------------|---------|
| 1  | 2               | 3                   | 4                                | 5                                   | 6               | 7   | 8   | 9                              | 10                     | 11                          | 12      |
|  |                 |                     |                                  |                                     |                 |   |   |                                |                        |                             |         |
|  |                 |                     |                                  |                                     |                 |   |   |                                |                        |                             |         |
|  |                 |                     |                                  |                                     |                 |   |   |                                |                        |                             |         |
|  |                 |                     |                                  |                                     |                 |   |   |                                |                        |                             |         |
| No deduction for damages & loss in the current month Apr, 2022 |                 |                     |                                  |                                     |                 |   |   |                                |                        |                             |         |
|  |                 |                     |                                  |                                     |                 |   |   |                                |                        |                             |         |
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|  |                 |                     |                                  |                                     |                 |   |   |                                |                        |                             |         |





Form XXII  
Rule 78(1) (a)(ii)  
Register of Advances

**Name & Address of Contractor:**  
G4S SECURE SOLUTIONS (INDIA) PVT.LTD., 49, Rani Jhansi Road, Opp. Jhandewalan Mata Mandir, New Delhi-110055 Security, Watch/Ward.

**Name & Address of Establishment In/ under which contract is carried on:**  
HT MEDIA LTD  
1st FLOOR, 18/20, HINDUSTAN TIMES HOUSE KASTURBA GANDHI MARG NEW DELHI  
**Name and Address of Principal employer:**  
HT MEDIA LTD  
**FOR THE MONTH OF**  
Apr, 2022

| Sl.No   | Name | Father/Husband Name | Name of employment/Designation | Wage period and wage payable | Date and amount of advance given | Purpose(s) for which advance make | No. of instalments of which advance to be repaid | Date and amount of each instalment repaid | Date on which last instalment was repaid | Remarks |
|---|------|---------------------|--------------------------------|------------------------------|----------------------------------|-----------------------------------|--|---|--|---------|
| 1   | 2    | 3                   | 4                              | 5                            | 6                                | 7                                 | 8  | 9   | 10                                       | 11      |
| No Advance paid to any employees in the current month Apr, 2022 |      |                     |                                |                              |                                  |                                   |  |   |  |         |
|   |      |                     |                                |                              |                                  |                                   |  |   |  |         |
|   |      |                     |                                |                              |                                  |                                   |  |   |  |         |
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| <p align="center"><b>Form A</b><br/><b>(See Rule 3)</b><br/><b>Muster Roll ( Maternity Benefit Act 1961)</b></p> |   |                         |                         |   |         |
|--|---|-------------------------|-------------------------|---|---------|
|  | Name of Establishment   |                         |                         | HT MEDIA LTD, 1st FLOOR, 18/20,<br>HINDUSTAN TIMES HOUSE<br>KASTURBA GANDHI MARG NEW<br>DELHI |         |
| 1  | Serial Number   |                         |                         | NO CASE INVOLVED  |         |
| 2  | Name of the woman and her Father or if married,<br>Husband Name   |                         |                         |   |         |
| 3  | Date of Appointment   |                         |                         |   |         |
| 4  | Nature of work  |                         |                         |   |         |
| 5  | Dates with month and year in which she is employed, laid<br>off and not employed  |                         |                         |   |         |
|  | Month   | No. of days<br>employed | No. of days<br>laid off | No. of days<br>not employed   | Remarks |
| No Any Maternity Leave Availed by G4S Lady Gaurd for the month of : Apr, 2022                                    |   |                         |                         |   |         |
| 6  | Date on which the woman gives notice under Section 6  |                         |                         | Nil   |         |
| 7  | Date of Discharge or Dismissal, if any.   |                         |                         |   |         |
| 8  | Date of production of proof of pregnancy under section 6  |                         |                         |   |         |
| 9  | Date of birth of child  |                         |                         |   |         |
| 10   | Date of production of proof of delivery or miscarriage or<br>death  |                         |                         |   |         |
| 11   | Date of production of proof of illness referred to in section<br>10   |                         |                         |   |         |
| 12   | Date with the amount of maternity benefit paid in advance<br>of expected delivery   |                         |                         |   |         |
| 13   | Date with the amount of subsequent payment of<br>maternity benefit.   |                         |                         |   |         |
| 14   | Date with the amount of medical bonus, if paid under<br>section 8   |                         |                         |   |         |
| 15   | Date with the amount of wages paid on account of leave<br>under section 9.  |                         |                         |   |         |
| 16   | Date with amount of wages paid on account of leave<br>under section 10 and period of leave granted  |                         |                         |   |         |
| 17   | Name of the person nominated by the woman under<br>section 6  |                         |                         |   |         |
| 18   | If the woman dies, the date of her death, the name of the<br>person to whom maternity benefit and / or other amount<br>was paid, the amount thereof, and the date of payment        |                         |                         |   |         |
| 19   | If the woman dies and the child survives, the name of the<br>person to whom the amount of maternity benefit was paid<br>on behalf of the child and the period for which it was paid |                         |                         |   |         |
| 20   | Signature of the employer of the establishment<br>authenticating the entries in the muster roll   |                         |                         |   |         |
| 21   | Remarks column for the use of the Inspector   |                         |                         |   |         |

